

**Physical Inspection of Works in Bongaigaon District**

<b>Name of the Work/Project/Beneficiary/ etc.</b>	Net House Potato Seed Production
<b>Name of scheme/programme/project- under which the inspected work comes under.</b>	Assam Agribusiness and Rural Transformation Project (APART)
<b>Administrative Department Name</b>	Department of Agriculture, Bongaigaon
<b>Name of District</b>	Bongaigaon
<b>Name of LAC</b>	32 No.Bongaigaon
<b>Name of Village-Revenue/Forest</b>	Goraimari

<b>Name of E&amp;M Official with Designation</b>	Smt. Lalita Haloi, Asstt. Director, E&M Div., T&D Deptt. Barnali Borah, Junior Research Officer, T&D Deptt.
<b>Name of Line Deptt. Official accompanied</b>	Sri Paresh Chandra Ray, ADA-I, Bongaigaon Sri Amrit Lal Narzary, (ADA-II, Bongaigaon)
<b>Date</b>	27.12.2023
<b>Photographs/Videos-enclosed</b>	Yes

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## Part-I: Work wise details and Progress

(To be filled in by the Deputy Commissioner/ HOD/ Authority and share to the M&E Observer- either before or after)

### 1.1. Brief of the Work

Name of District	Bongaigaon
Name of LAC	32 No. Bongaigaon LAC
Name of Village- Revenue/Forest	Goraimari

Officer conducting the Physical Inspection	Mrs. Lalita Haloi, Research Officer, T&D Deptt. Barnali Borah, Junior <sup>Development</sup> Research Officer, T&D Deptt.
Date of Physical inspection	27-12-2023

### Work wise Scheme

Name of Scheme/ Programme/Project	APART
Objective of the Scheme/Programme	To add value and improve resilience of selected agriculture value chains focusing on smallholder farmers and agro-entrepreneurs in targeted districts of Assam
Scheme/Programme Target Group	Farmers & agro entrepreneurs

### Each work details (use separate page for each work)

Name of the Work/Project	Assam Agribusiness and Rural Transformation Project
Year	2023-24
Work Location Details	Goraimari
Sub Division / Forest/ Wildlife Division	Bongaigaon
Development Block	Manikpur
Gaon Panchayat	Goraimari
Name of MP Constituency	Dhubri
Objectives	
Objective of the works	Increase production, healthy seed production
Expected Output of the work	Increase production (above 45 quintal/bigha), quality seed production
Expected Outcome of the work	Awareness about the technologies, climate resilient varieties, quality seed production
Impact to be visualized in 3 years (at the time of proposal)	Easy availability of quality seed at low cost, adoption of technologies, varieties
Execution Agency (Work funded by)	APART (World Bank)
Name of Implementing Agency	PD-ATMA
Name of the Officer with Designation	Sri Apal Das, DAO cum PD-ATMA
Contact Phone/Mobile Number	9435023099
Contact email id	bongaigaondao@gmail.com

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	Monitoring Agency/Officer	OPIU-Horti
	Name of Monitoring Agency/Officer from Office of DC/HOD/Authority/Implementation Agency	Director of Horticulture & Food Processing ,Khanapara & PCU,APART
	Contact Phone/Mobile Number	9954498152
	Contact email id	directorhortiassam@gmail.com

**1.2.Master Area Development Plans approved by District/ HOD/ Autonomous Council if available: Enclose.**

**1.3.Convergence Scenario if any in the project area: List of works taken up under different schemes (CS, CS, NES, EAP, SOPT) in the villages for the last 3 Years.**

Year	Scheme- CS/CSS/NEC/EAP/SOPD	Work/ benefit Name	Allocation	Expenditure	Physical Progress	Remarks
2023-24		Net house seed production	2 nos (1 bigha each)	Nil	Ongoing	

**1.4.Finances/ Fund**

Year	Finally Approved Estimate	Sanctioned amount with date	Expenditure	Amount for which utilization certificate was submitted	Amount for which utilization certificate is pending
2023-24	883750.00	Nil	Nil	NA	NA

Year	Amount received by the District/ HOD/Autonomous Council	Date of sanction	Date of fund Receipt	Amount released for the works by the Authority	Date of release	Number of days Funds were parked	Reasons for the delays and parking
2023-24	PD ATMA, Bongaigaon	NA	Nil	Nil	Nil	Nil	Nil

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### 1.5. Administrative Approval and Technical Sanction

Technical Sanction/ Approval						Administrative Approval
Name of the work	No. and Date	Amount (Lakhs)	Revised Estimate if any with approval date	Scheduled Rate/Yr	No. and Date	Amount Approved (Lakhs)
Potato net house seed production	13.10.2023	1.85	-	-	-	-

### 1.6.1..Physical Progress.1: Time taken to complete the works

Date of approval of the work District/ HOD/ Autonomous Council	Date of work allotment	Target Date: Completion target as per work allotment	Actual Date of work completion	Remarks
13/10/2023	02/11/2023	March, 2024	30/04/2024	

### 1.6.2. Physical Progress .2: Evidence: District/ HOD/ Autonomous Council level Monitoring

Date of Inspection	Name of inspection Officer with Designation	Whether a copy of inspection report hosted in District website(Yes/No)	Whether action taken report by DC is hosted in District website (Yes/ No)
8.12.2023	Sri Apal Das DAO cum PD ATMA	No	No

### 1.7 Documentation of work progress and completion

Photographs-hosted in District/ HOD/ Autonomous Council website (Yes/No)			Video hosted in District/ HOD/ Autonomous Council website (Yes/No)	Whether geotagging is done and hosted in District/ HOD/ Autonomous Council website (Yes/No)
Before the work	During the work progress	Upon completion		
No	No	No	No	

(N.B.: Photographs taken but not hosted in any website)

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Technical Sanction/ Approval						Administrative Approval
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Before the work	During the work progress	Upon completion		
No	No	No	No	

(N.B.: Photographs taken but not hosted in any website)


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1.8 Critical observations / Comments by the Deputy Commissioner/HOD/ Autonomous Council

1.	Time delay in the work selection /service/Benefit Delivery (with reference to the scheme year & work allotment time.	No
2.	Time delay in Fund/Benefit Release:	No
3.	Cost over runs/High cost of units	No
4.	Diversion of Funds/Benefits/ Service Delivery.	No
5.	Less Work against the amount spent.	No
6.	Noncompliance to scheme/Programme guidelines if any in implementation	No
7.	Duplication of works if any.	No
8.	Not following the approved estimate/design/ Deviation from the approved Estimate/design/Quality Standards.	No
9.	Physical Progress in % as on date of inspection	Completed
10.	Financial Progress in % as on date of inspection	Not completed
11.	Number of Months -work delayed with reference to approved plan.	No
12.	Transparency& Social Audit	Yes
13.	Sign Board-Yes/No	Yes
14.	Sign Board – Information in local language – Yes/No	Yes
15.	Social Audit/ Community meeting before the start of the work- Yes/No	Yes
16.	Social Audit / Community meeting after completion of work- Yes/No	Yes
17.	Involvement of local PRI/ Autonomous Council/ Local body- Yes/ No	Yes
18.	Quality of work -Excellent/ Good/ Satisfactory/ Poor	Good
19.	Achievement of Schemes -Achieved- Fully/ Partly / Not achieved.	Fully achieved
20.	Incomplete/ No start of work/Slow programme of works.	No
21.	Delay in Utilization Certificate Submission.	No
22.	CAG Reports (If any on the scheme/Programme in the State)	No
23.	Whether the Impl./Exc. Agency/GP included the asset creation in the Asset Register.	Yes
24.	Persons responsible for poor/excellent performance if any.	NA
25.	Sustainability of the work- Who will be responsible for its maintenance?	The beneficiary farmer
26.	Any comment/submission by the Executing Agency / DC/ HOD/ Autonomous Council	Individual beneficiary selected for overall dissemination of the technologies.

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**Part.II. Transparency and Social Audit of each of the work if any undertaken by Execution Agency/ District Administration/HOD/ Autonomous Council**

(Social Audit: community participation in understanding, measuring, tracking, analyzing and evaluation of performance of work and fixing accountability for the omissions and commissions while ensuring transparency.)

**N.B.: Under this demonstration individual beneficiaries are benefitted.**

	Processes/ tasks	Comments by the DC/ HOD/ Autonomous Council
1.	Signboard in Local language before the start of works with full details-	
2.	Whether date, venue and time was announced adequate in advance / minimum one week in advance to all stakeholders to ensure that there is a good gathering of all sections of people including the invisible and marginalized sections of society including SC,ST, Minorities, Women, Disabled, OBC and others.	
3.	Whether Implementing Agency, Monitoring Agency, Local bodies were present in the Social Audit meeting? Whether local Hon'ble MLAs/MPs / HOD/ Autonomous Council are informed about the Social Audit and invitation if convenient?	
4.	Whether objective of Social Audit, Scheme objective, Works undertaken, Approved Technical Estimate and funds spent were/explained at the beginning of the Social Audit meeting.	
5.	Whether all official records are made available to the public for examination during the social audit much before the social audit with adequate copies on 3-4 tables?	
6.	Whether all sections of people -All genders, religions, tribes, castes, classes; Panchayat President and / Local MLA/ HOD/ Autonomous Council were present. Check attendance register?	
7.	Attendance/ Proceedings of local people / Panchayat involvement maintenance. Maintained -Yes/No. Total number of adults present against total adults of the village.	
8.	Whether all steps involved in Social Audit are followed. Yes/No	
9.	Whether the Implementation/ Execution Agency maintain and displayed/ showed/ gave the photographs of work – before start, during and at the end (along with locals+PRIs)-Yes/No	
10.	Stakeholders/Local Public Satisfaction on the planning and progress of works. Excellent/ Good / Satisfactory/Not Satisfactory/Bad	
11.	Implementation/ Execution Agency Personal + HOD/ Autonomous Council /PRI accompanied (if any in physical monitoring-please specify)	

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**Part.III. Critical comments of Observer on the observations of the Implementation/Executing Agency/ DC:**

1.	Time delay in the work selection /service/Benefit Delivery (with reference to the scheme year & work allotment time.	NO
2.	Time delay in Fund/Benefit Release:	NA
3.	Cost over runs/High cost of units	NA
4.	Diversion of Funds/Benefits/ Service Delivery.	NA
5.	Less Work against the amount spent.	NA
6.	Non-compliance to scheme/Programme guidelines if any in implementation	NA
7.	Duplication of works if any.	NA
8.	Not following the approved estimate/design/ Deviation from the approved Estimate/design/Quality Standards.	NA
9.	Incomplete/ No start of work/Slow programme of works.	NO
10.	Delay in Utilization Certificate Submission.	NA
11.	CAG Reports (If any on the scheme/Programme in the State)	NA
12.	Whether the Impl./Exc. Agency/GP included the asset creation in the Asset Register maintained at District level both at Line Department level and at DDC/DC Level.	NA
13.	Recommendations if any for improvement in work and for sustainability	Satisfactory
14.	Any comment/submission by the Executing Agency	Good.



**Part.IV.Rating of each of the work by M&E Observer**  
(Use separate sheet for each work/ project)

Sl. No	Parameter			Weight age of the Work monitored	
	Name	Performances	Weight age		
1	Physical Progress (20)	>90%	20	20	
		70-89%	15		
		50-69%	10		
		<50%	0		
2	Financial Progress (20)	>90%	20	NA	
		70-89%	15		
		50-69%	10		
		<50%	0		
3	Timely Completion (10)	In Target Time / year	10	10	
		6 months delay	5		
		1 yr delay	0		
4	Transparency (20)	A	Signboard with comprehensive information in local language ( Additionally English is optional)	5	5
			No signboard	0	
		B	Social Audit/ Local Mass Commonly meeting before the start of work for planning and awareness	5	5
			No community planning and awareness meeting	0	
		C	Monthly Social Audit/ meeting with the community or at least once /during/ upon whole work completion	5	0
			No meeting	0	
		D	PRI / Local body/ Council Involvement	5	5
			No PRI involvement	0	
5	Quality of works (15)	Excellent	15	5	
		Good	10		
		Satisfactory	5		
		Poor	0		
6	Achievement of Schemes (15) Objectives	Fully achieved	15	10	
		Partly achieved	10		
		Not achieved	0		
Total				50	

(Individual beneficiary)

Grade and weight age

Grade	Weight age
A (Excellent)	>90%
B (Good)	80-89%
C (satisfactory)	70-79%
D (Poor)	<70%





  
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**Part.VI. Recommendation of the M&E Observer:**

**Name of Work** : Net House Potato Seed Production under APART.

**Name of Department** : Deptt. of Agriculture.

**Name of Visiting Officials** : Smt. Lalita Hela, Asst. Director, E & M Division  
Smt. Bernali Borah, Jr. Development Officer, E & M Div.

**Observations deserving appreciation:**

- ① Potato plantation in a well protected net house (white net) was observed in the field.
- ② This method will protect crops from aphids & maintain a healthy growth condition in the net house.
- ③ With time the farmers will get healthy seeds of potato and will reduce dependency on import of seeds from outside Assam by ensuring self-sufficiency in seed production.

**Observations: Areas of Improvement:**

- ① Signboard was seen in English language. The concerned authority is requested to install the same in local language also with all details so that every households of the area get aware about such new technology and keep motivate towards agriculture.